

Ponca City Business Plan Competition & Pitch Off
@City Central ● 400 E. Central
Tuesday, April 2: 9 AM



- Pitch off Participants read below for submitting business plans to the Panel of Judges by **Monday, March 18th, 2024 by 5:00 pm**. Plans will be accepted by e-mail to klong@goponca.com or a copy dropped by the PCDA office, 400 E. Central Ave, Suite #200.
- *The format of the Business will need to address the information listed below. Please contact Katherine Long at 580-765-7070 or 580.761.3028 to receive more information on accessing Liveplan.com to build your business plan.*

BUSINESS PLANS

Will be no more than 10 pages (up to 20 pages with Appendix attachments) and will include the following:

1. Cover page with name of the participant(s), business name, address, phone number & e-mail
2. Up to one page Company Summary.
3. Please number pages (by hand is fine)
4. Business Plan needs to include the following elements:
 - a. Executive Summary – what structure, financial needs, and industry trends.
 - b. Company Description – services and differentiation
 - c. Strategy & Implementation – Market analysis, Strategy, sales forecast & product prices
 - d. Management Summary – equity partners, employees, salaries & resumes
 - e. Financial Plan – project Profit & Loss, financial risks/contingencies, cash flow, assets, etc...
 - f. Appendix – useful for notes, letters, resumes, financials and other documentation

Be brief. Your pitch is only 5 minutes. The business plan is to give a better idea to the judges about the work you have put into building/researching/market viability of your product or service. Judges will have 10 minutes for questions.

5. Financial Projections should include a description of sources & uses of funds, break-even analysis and projected needs for capital at one and three years. If more than three-year projections, keep it brief.

JUDGE EVALUATION CRITERIA

The judges will evaluate each Business Plan Pitch based on the following:

1. Content of the plan and how it relates to your presentation
2. Clear communication of your business plan pitch
3. Effective use and impact of the prize and equipment/advertising money **(\$4,000.00)****
4. Probability of successful launch or business growth
5. Community Impact and job creation potential
6. Quality and effectiveness of final presentation

BUSINESS INCENTIVES: The winner of the 2023 Spring Pitch-off will receive: (Total Value: \$5,000.00)

1. **\$2,000** check** (**must be made out to the business name; this money will be 1099'd**)
2. **\$1,000** funding for equipment (including computers, software, machines), training, advertising or office supplies (paid to the supplier from PCDA)**
3. One year of rent free in the Pioneer Technology Business Incubator (If available) or The Link Co-Work space
4. **\$1000 for marketing/advertising or market analysis** for company and/or services
5. Marketing and customer recruitment consultation with PCDA as well as access to ongoing small business training programs at Pioneer Technology Center
6. One year free membership to the Ponca City Chamber of Commerce for the business.