PONCA CITY DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
9/10/2026 7:30 A.M.
400 East Central, Ponca City, OK
City Central Building
Redbud Room – Lower Level

The Government of the City of Ponca City encourages participation in city activities by all interested persons. If your participation at this meeting is not possible due to a disability, please notify personnel in the Ponca City Development Authority office, 400 East Central, Ste. 200, 580-765-7070, prior to the above listed meeting time so any necessary arrangements can be made.

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to PCDA staff or a board committee if appropriate. Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

1. Call to order

2. Attendance roll call and recognition of guests

3. Public Comment.

4. Consent Calendar. (All items shall be considered and voted upon together unless an item is pulled for discussion or separate consideration at the request of one or more Trustees.)

    a. Consider and Vote upon the minutes from the special meeting on August 13, 2026;
    b. Consider and Vote upon the Financial Reports for August, 2026;
    c. Consider and Vote upon the Payment of Claims for August, 2026;

5. Presentation of the 2025-2026 PCDA Independent Audit.

6. Consideration and possible action on approving an expense of $3,000 for the BRETS application from Century Products to attend the Mid-States Fall Rendezvous in Phoenix, AZ.

7. Consideration and possible action on approving an expense of $1,500 for the BRETS application from ADT Precision Machining to attend the Oklahoma Oil and Gas Show in OKC.

8. Consideration and possible action on approving Resolution 26-09-01 to participate in collaboration with Ponca City Main Street in the Oklahoma Certified Main Street Incentive Program.

9. Consideration and possible action on extending the MakeMyMove contract for remote worker attraction.

10. Consideration and possible action on approving the purchase of a building located at 119-121 East Grand for $180,000 plus closing costs in partnership with Ponca City Main Street and the Oklahoma Main Street Incentive Program to create a retail accelerator and additional leasable space in downtown Ponca City and to allow the Executive Director to sign any documents needed during closing.

11. Comments and Reports from the PCDA Board of Trustees.

12. Staff Report.

13. Entertain a motion to enter into executive session pursuant to Title 25, Section 307 Oklahoma Statutes to discuss Project 10a, Project Goal, Project Triple, a property discussion, an industry retention and expansion partnership, and three HIP 2.0 incentive requests.

14. Consideration and possible action on approving a request from the City of Ponca City for a HIP 2.0 housing incentive with Luis Construction in the amount of $37,500.00.

15. Consideration and possible action on approving a request from the City of Ponca City for a HIP 2.0 housing incentive with KTE, LLC in the amount of $26,250.00.

16. Consideration and possible action on approving a request from the City of Ponca City for a HIP 2.0 housing incentive with OKCO Properties, LLC in the amount of $26,250.00.

17. New Business

18. Entertain a motion to adjourn.